



## Register in 4 Simple Steps



Register



Questionnaire



Validate your  
information



Publish your  
profile

# Our Quick Start Guide

The MyAchilles registration process is designed to collect and validate information about your company and the products and services you supply. We collect your information using a questionnaire. To help get you started here's a checklist of what to prepare:

- Company information**  
Company name, address, website, tax number, registration number and copy of your company registration certificate.
- Company Certificates**  
Quality management, environment and health and safety.
- List of products and services**  
A description of what you supply and which regions you supply.
- Policies**  
Corporate social responsibility, environmental management, health and safety and QMS.
- Financial information**  
Annual turnover for the last 4 years and the number of staff in your company.
- Contact details**  
Business and admin contacts.



## Support available

**Frequently Asked Questions**  
Find the answers you're looking for on our website.

**Local Telephone Support**  
Contact your dedicated Supplier Account Manager for help.

**Online Training**  
Book a place on our next webinar to get leading insight.

**Product Code Guide**  
Download and search the guide to find the code for your products.